

Milton Lilbourne Ordinary Parish Council Meeting

Meeting Minutes:

Venue: Bruce Arms

Date: Wednesday 21st January 2015

Time: 7.30pm – 9.45pm

Present:

Cllr Paul Oatway QPM (Chairman), Mr Robert Jones (Clerk), Cllr Serena Sparks, Cllr Liz Minnear, Cllr A Wells, Cllr A Maconie, Cllr J Gosling, & Cllr D Fall,

Guest Speakers:

Pc Theresa Herbert – Wiltshire Police

Cllr J Kunckler – Wiltshire Councillor

Parishioners:

None

Apologies:

None Attendance:

Approval of minutes from last meeting:

- Cllr Paul Oatway opened the meeting and then read the minutes from the last Parish meetings of 9th July 2014. The minutes were approved as read: Cllr J Gosling & Cllr D Fall seconded, carried unanimously

Matters Arising:

- **Overhead Projector project** – This is ongoing and is to be instigated pre next Parish meeting (AGM)
 - **Action PO/RJ**
- **New Mill** – Works are now scheduled for completion (repair) and will be completed over the next couple of months
 - **Action PO /RJ (monitor)**
- **Old Severalls Lane** – Condition of road was raised again as to its continued deterioration, agree that the matter will be reported and taken up directly with Steve Mathews of Highways
 - **Action PO/RJ (Clarence)**
- **Flooding Issues** – This was brought up from last meeting & Chair PO confirmed position with WC and plans are to be issued – To then be taken up with landowner regarding ongoing maintenance
 - **Action PO/RJ**
- **Postbox** – Await update from DF
- **Neighbourhood Watch** – This is to be actioned with Wiltshire Police as well as Clerk RJ confirming that NHW has now been superseded through Wilts messaging service and that Milton Lilbourne had now set up a group reporting line.
- **Website** – This is to be completed within next couple of weeks
 - **Action PO/RJ**

- **Landowners** – This was raised as an ongoing concern now and letter/s to landowners to be sent reminding them of their responsibilities and need to maintain footpaths & stiles. This was also confirmed that a programme of works was to be conducted re stiles and ongoing maintenance/updates/replacements. Plus councillors to be allocated areas within parish for ongoing maintenance & responsibilities to record issues ongoing. This will be discussed through Community committee and thereafter allocated
 - **Action PO/RJ**

Declarations of Interest: None

NB – Members are bound by the provisions on the National Code of Conduct and are where required to declare either personal or prejudicial interest and where necessary, leave the meeting during consideration of any relevant matter/s.

Parishioners Questions:

None

Wiltshire Councillors Report:

Cllr J Kunckler provided updates on the following

- Core Strategy – The Wiltshire Core Strategy Development Plan Document ('the Plan') was formally adopted by Wiltshire Council on 20 January 2015. The Plan provides a positive and flexible overarching planning policy framework for Wiltshire for the period up to 2026. The Plan was submitted to the Secretary of State on 10 July 2012 for examination and the Inspector's Report was published in December 2014. The Inspector's recommended main modifications have been included in the Adopted Plan. This can be seen via the Wiltshire Council website.
- Council Tax – No increase in Council Tax agreed for 3rd year in succession for Wiltshire Council
- Garden Waste – As part of the need for WC to reduce Budget requirements by a further £600k in the next financial year via the removal of garden waste refuse service
- Street Lights – These are also too reviewed with expectation to turn down/off street lighting in non-essential areas to look to recover £440k through budgets.
- Local Youth Network – This has been updated and now the fire station to become part of youth activities with 13th Feb being the first late Friday night running until 11.30pm, similar to the Marlborough blues ball. This covers age ranges 13-19
- Campus – This is now expected to close effective from July 2015, where the site will be re-developed in line with expectation and plans (as submitted) with re-opening anticipated for October 2016
- Broadband – This is now expected to be fully operational effective from March

Wiltshire Police Report:

Wiltshire Police Report was provided and this was distributed for all in attendance – A copy can be found alongside these minutes

Additional points included:

- B3087 – Update regarding speed controls and parish to investigate options of reducing speed limit down to 30mph now we have additional properties abutting highway, this is to be supported by PC Herbert report re recent incidents at crossroads
- Wiltshire Council – Caroline Brailey to be informed to add to CAT G for speed limit review
- CCTV – Villages have now been looking at these options and subject to data protection etc., but this is something that could work in Milton with primarily the one entrance & exit to the village.
- Door to Door callers – If you have people selling their wears, please ensure you ask to see their traders licence and also if you should have any problems please call 101/999 (if emergency)
- Neighbourhood Watch – We are hoping to have a NHW introductory event which has provisionally schedule for 21st March at village hall – All are invited where we will also have Amanda Clark from Crime Reduction unit in attendance and also PC Herbert

Planning Committee Report:

Cllr Janine Gosling presented:

REJECTED/WITHDRAWN		
Awaiting APPROVAL		
APPROVED:		
14/09844/FUL	Manor House	Approved with conditions

Neighbourhood Development Plan – Cllr Gosling raised the issue around the NDP and that several parishes within the community area were commencing this process. Cllr Oatway supported Cllr Gosling comments and felt that there was now a real need for the PC to develop the Milton Lilbourne Parish development plan. Cllr Oatway tasked this matter to the planning committee, where updates will be provided at future council meetings.

Finance Committee Report:

Cllr L Minnear presented current outgoing figures for Parish finances.

Precept – Mrs Minnear advised full council that her committee had met to prepare the current financial report and discuss the precept for 2015/16, she reminded the council that this had been voted and approved last year and again would raise the annual precept by £1000.00, this year and the following year to a ceiling of £10,000 effective from 2016/17. The reasoning behind this process that the full council is aware of and should there be a need to explain this process can be explained by the chair of the finance committee or the chairman of the parish council.

Less Outgoings (Since 21st January 2015 - Last Meeting)

Description:	Est Amount (£)
Website – Set (Part)	216.00
St Peters Church (2014)	500.00
F Wells & Sons (AGM)	100.80
Last Landscaping	2419.20
AGM Expenses	30.53
Clerk Salary & Expenses	268.09
Sub Totals:	3534.62

Community Committee Report:

Footpaths – Cllr Oatway advised the full council that the community committee are pressing forwards with the replacement of stiles and easily accessible route from the village back to the village by the use of kissing gates or similar. Conversations have taken place with WC who are supportive and as needs be will assist with installation and local landowners have agreed in principle to the PC aims, finalisation plans need to be completed

• **Action PO**

Cllr Oatway, Cllr Fall & Clerk – They have now met and have identified a process of mapping all the stiles across the parish for future ongoing renovation programme of works

Cllr Fall raised the work undertaken via Easton Royal and wondered if we as a parish could finish a small amount of work to extend EORY22 from ML10 to ML09

New Councillor – The Chairman warmly welcomed Mrs Ann Maconie to the council who had been unanimously elected by the council as a co-opted councillor at the previous parish meeting (Oct 2014) Cllr Oatway explained the running of the council and that there was a vacancy on the planning committee to which he requested she became a member.

- **Action PO**

Chairman's Notices:

WW1 Temporary Memorial – Cllr Oatway reminded the full council that this was discussed at the previous meeting where the Councillors who were present were very much in favour of replacing the temporary memorial with a more permanent feature, it had been proposed at that meeting, following the success of the wreaths laying ceremony and the parishioners favourable feedback, we look to introduce a more permanent memorial.

Cllr Oatway advised the council, it was his view at the previous meeting that the matter could have been addressed immediately as there was quorum, but he felt that it should be debated in full with the full council at a future date.

Cllr Oatway then opened the debate, Cllr Fall & Wells expressed agreement to the proposal but Cllr Gosling expressed concern of its proposed location, the matter was then debated further and at its conclusion the full council approved that a permanent memorial should be progressed by the Community Committee of which the first action would be the chairman would advise parishioners of the full councils decision at the APM and obtain feedback from those in attendance

- **Action PO/DF/RJ**

Councillors Questions Time:

No specific points raised

NEXT MEETING TO BE HELD ON:

Wed 15th April 2015 commencing at 7.00pm till IN THE VILLAGE HALL (Pre APM)

Minutes submitted by: Robert Jones / Clerk

Minutes approved by: Paul Oatway Chairman