

## ***Milton Lilbourne - Parish Meeting Minutes:***

***Venue: The Village Hall***

***Date: Thursday 23rd November***

***Time: 7.30pm – 9.20pm***

### **Present:**

Cllr Paul Oatway QPM (Chairman), Sarah Spanswick (Clerk), Cllr David Fall, Cllr Ann Maconie, Cllr Anthony Wells, Cllr Liz Minnear

### **WC Representative:**

Cllr Jerry Kunckler (WC Councillor)

### **Apologies:**

Cllr Jamie Cayzer-Colvin, Cllr Ray Edwards

### **Parishioners in attendance:**

None

### **Chairman: - Approval of minutes from last meeting:**

Cllr P Oatway stated minutes had been posted for review and proposed same as being an accurate record of events and were duly approved. Proposed by Cllrs D Fall & Cllr A Maconie.

### ***Matters Arising:***

None

### **Declarations of Interest:**

**None**

NB – Members are bound by the provisions on the National Code of Conduct and are where required to declare either personal or prejudicial interest and where necessary, leave the meeting during consideration of any relevant matter/s.

### **Parishioners Questions:**

None in attendance

### **Wiltshire Police Report:**

Leaflet on knife crime was received and circulated on 23rd October '17

Police Report for Nov 17 was received and circulated on 3rd November '17

Local Crimes:- 3 incidents reported in Milton Lilbourne all took place on 20th Oct '17

### **Wiltshire Councillors Report:**

- PO & JK attended the Area Board meeting which included a 1 hour brainstorming workshop looking at Adult Care in the area. There has been a 2% increase in Adult Care for the last 3 consecutive years. The outcome of the groups findings will be issued in January.  
Cllr David Fall suggested small functions for the elderly to be held in the Village Hall
- There will be a reduction in the Bus Service in the new year with a new timetable out in January '18
- Cllr JK attended the Wiltshire Local Planning consultation to discuss the future local plans looking forward to 2035

- Confirmed that R Dewey, local builder, has allowed Williams Scrapyard to keep 5/6 skips at his yard on the Salisbury Road to alleviate some of the problems on the B3087
- White lines have now been refreshed on the B3087
- Sale of social housing. Cllr Minnear raised concerns that Astor Housing were now selling properties and would appear to be not building.

**Action PO to correspond to Astor Housing**

**Planning Committee Report:**

Cllr Ann Maconie presented overview and recent applications as follows:

<b><i>Awaiting Approval:</i></b>		<b><i>Decision:</i></b>
17/08841/FUL	<p>The Willows, Milton Lilbourne</p> <p>Side extension over garage, front extension and rear extension</p> <p>Consultation Expiry 28th Nov '17</p> <p>Target Date for decision 29/12/17</p>	<p><b><i>Neighbour has raised some concerns to the original plan as the footings fell across the boundary line.</i></b></p> <p><b><i>New plans have been submitted</i></b></p> <p><b><i>In view of the tight timeframe, Cllr Jerry Kunkler agreed to contact Nick Clark to discuss the amended plans and have the target date extended - Done.</i></b></p> <p><b><i>Letter offering no objections sent to WC</i></b></p> <p><b><i>Ongoing</i></b></p>
17/09102/FUL	<p>Hunters Moon, Burbage Rd, Milton Lilbourne</p> <p>2 storey side extension and replacement of existing windows to match those in the extension</p>	<p><b><i>Approved 21/11/17 (with conditions)</i></b></p>
17/10313/FUL	<p>The Cedars, Littleworth</p> <p>Erection of single garage to side of property with bedroom accommodation above</p> <p>Consultation expiry 27th Nov '17</p> <p>Target date for decision 14/12/17</p>	<p><b><i>Owners have reapplied for planning with changes to include an enlarged window to the front of the property and tile hung finish to the rear gable.</i></b></p> <p><b><i>No objections raised by MLPC Planning sub committee</i></b></p>

NB Further details re planning application can be found via the website <http://miltonlilbourne.org.uk/planning>

Cllr. Ann Maconie was thanked for all the work, time and effort spent in dealing with the planning issues.

## Finance Committee Report:

The Asset Register has been reviewed and updated by Parish Clerk to reflect the purchase of the Memorial Stone, Plaque, Defibrillator and Lectern.

A meeting of the Finance Sub Committee took place on Weds 15th November to discuss our expenditure for 2018 and budget planning going forward .

The Precept for 2018/19 was discussed in detail with budget forecasting made available. It was decided that in view of the fact that some councillors were absent that a proposal would be put to all councillors prior to the end of the year to enable the precept return to be completed 19th January 2018.

Cllr Anthony Wells proposed an increase in the Parish Clerks salary to be increased to reflect 3 hours work per week (up from 2 hours). He also proposed a one off £200 bonus payment to be made to the Parish Clerk for extra hours work and learning undertaken since her appointment. This was seconded by Cllr Ann Maconie and agreed by all present.

A request has been made by the PCC for the annual donation towards the church grounds maintenance, Anthony Wells proposed as a matter of goodwill, to raise this from £500 to £600 per year. This was seconded by Cllr Ann Maconie and all were in favour of the increase. An immediate payment has been made and going forward this payment will be made annually on or around the 1st April each year.

Parish Clerk to chase up the Bank Mandate to reflect the new committee members and signatories **Action SS**

MLPC Bank accounts confirmed as follows as at 23/11/17

- Current Account	£ 4,338.53
- Reserve Account	£10,000.00

## Village Hall

- Cllr Anthony Wells reported that the Village Hall committee reported a tough year (regarding finances) They have hosted fundraising events such as the Skittles Night and the Pub Nights however income has declined as the fish & chip van is no longer attending.  
The Profits for the Harvest Festival Supper was split equally between the Village Hall and The Church  
Cllr Wells was keen to attend more VH committee meetings in an attempt to build up a better relationship and lines of communication.  
The Village Hall committee has requested a copy of the ROSPA Annual Play Area Inspection Report.  
A copy will be forwarded on to them once the contents have been discussed and debated by the full Parish Council. To be dealt with at the next Parish Meeting  
The VH committee have requested to meet with the supplier of the equipment and approve what is to be installed. **Action PO to discuss with the chairman of the VH committee reason behind this request.**
- A meeting with Playforce is to be agreed **Action PO/DF**  
The Rough and Tumble event is taking place on the 14th January 2018 and volunteers for marshalling are required.
- The matter of checking the defibrillator was raised by a representative from the Village Hall who highlighted that it was understood that it should be checked daily.
- Hearing Aid Loop and the Bluetooth Audio Receiver has been installed and the system is now up and running (HAL funded by Village Hall Committee, BAR funded by PC).

## Community Committee Report:

This was presented by Cllr D Fall and can be summarised as follows:

- Bridleway MIL18 – has now been reinstated. Stiles blocking the bridleway have been removed. Markers need to be installed by the council **Ongoing Action DF**
- Overgrowth alongside the carnival field still needs to be removed. Cllr Anthony Wells advised that he is unable to get a vehicle down this bridleway so it will be a manual job. The Chairman and Cllr David Fall will find out who owns the land and see if they could attend to this. **Action PO/DF**
- Bridleway 15 – Footpath and Bridleway markers to be put up now that it has been re-instated by the local landowner **Action Completed**
- Heritage Signposts – Ongoing replacement programme **Action DF/PO/JC-C**
- Parish Steward – It was suggested that clearing of vegetation around stiles, gates etc. where public rights of way are accessed from the roads should be carried out. The Chairman agreed to contact the PS to discuss works that are required. **Action PO**
- Defibrillator training is to take place on Saturday 2nd December - Leaflets advising all parishioners have been distributed.
- Flags and Crosses have been laid at the War Memorial. They will be removed on Sunday 26th November '17. It was agreed that the flag pole would be removed and reinstalled for special occasions only. If however there were any deaths within the village the old flag pole would be used.
- Plans to be discussed/considered for the WW1 centenary commemorations (11/11/18)  
Commemorative trees (Oak or Beech) are available from Wiltshire Council and we shall be applying for c.15 to be planted throughout the Parish
- 12 x Christmas Trees have been reserved for collection from Wootton Rivers on 9th Dec. Cllr Anthony Wells has offered the use of his cherry picker to install the trees in the flag pole holders on the telegraph poles down The Street. Battery operated lights have been purchased to decorate the trees. Saturday 9th December was suggested for a work party to put the trees up.
- Street lights opposite the Pink Cottage and opposite Havering House remain out of use.  
Further report to be made **Action SS**
- Hare Coursing posters have now been posted in the Parish Notice Boards
- Cllr David Fall has contacted Will Sharpe to progress the installation of the seat besides Telephone Box. He needs to lay a concrete base first before putting the seat in place.
- Parish Clerk has arranged for details of the Mobile Library (dates, times etc) to be added to the Parish Website
- The Heritage Signpost at Littleworth has fallen down and needs repairing. Hard wood to be obtained from Honey Street Wood Yard and repair undertaken **Action PO/DF**
- Ben Rhodes to be contacted to fix the latch on the gate in the field opposite the Manor House owned by the De-Pass family from Eastern Royal **Action DF**
- Parish Clerk to get two more A3 maps of Milton Lilbourne printed by Wessex Print Centre to identify all the named houses in the Parish **Action SS**
- Parish Council have purchased a lecturn, which will be stored in the Village Hall for community use.

## Chairman's Notices

- Chairman suggested that dog litter bins be installed, one in the Old Severalls by the footpath leading to Fifield and another in Havering Lane **Action PO/SS**
- It was proposed that Cllr Anthony Wells feedback our concerns to the Village Hall committee, that the acoustics are unacceptable.
- Williams Metals Recycling Centre/Scrapyard – Concerns continue regarding the conduct of the scrapyard within the parish and the dangerous parking of vehicles on the B3087. (Complaints are regularly being received from parishioners of Milton Lilbourne and now motorists who use the B3087)

**Councillors Questions Time:**

None

**NEXT PARISH COUNCIL MEETING TO BE HELD ON:**

Thursday 25th January 2018

Start 7.30pm – Village Hall

Minutes submitted by: Sarah Spanswick

Minutes approved by: Paul Oatway Chairman